

Place name application

The Department of Environment and Resource Management (DERM) administers the *Place Names Act 1994*, which provides processes for naming bounded areas and geographic features.

An official place name may be given to any geographic feature or bounded area of land in Queensland that is deemed by the Minister for Natural Resources, Mines and Energy to require a name.

The Act does not apply to the naming of local parks, streets, roads, canals in water front developments, highways or freeways, national parks or State forests. The naming of these features is the responsibility of the relevant local government or Queensland Government department.

Any person may begin the process of naming a geographic feature or area of land in Queensland by lodging this application with a DERM Regional Director. This application is best used for naming natural features. Changes to locality boundaries will require correspondence with DERM.

The application should contain:

Proposed name:

(Supply full name, identifying the specific and generic components for non-Aboriginal or Torres Strait Islander names (e.g. Green (specific) Island (generic), or one or more words for Aboriginal and Torres Strait Islander names).

Type of feature/area:

(Identify the feature/area e.g. bay, suburb, locality, creek, point etc).

Location of feature/area:

(Position in relationship to other approved place names and, if possible, geographic coordinates).

Origin of proposed name/s:

.....

.....

.....

(Brief history of how and why the suggested name was chosen. **Note:** Features cannot be named after living persons).

Family details:

.....

.....

(Biographical details of deceased person or family to be honoured by a place name).

Plan showing location of feature/area

The plan should show the extent of a locality, the exact location of a feature and any other features that can be identified near the proposed feature to be named.

Supporting documentation

Letters of support from a local MP, local councillor or senior officer of the shire, city or regional council; Queensland Parks and Wildlife Service if in a National Park; Australia Post or Department of Community Safety (if major boundary changes).

Appendices

Further information supporting the application could include:

- the reason for the new locality
- why the feature should be named
- the feature's historical interest
- any other information that may be relevant to the naming of the feature.

This information may be in writing and accompany the application.

Applicant information

Applicant's Name:.....

Address:.....

.....

Phone number (business hours):.....

Email:.....

Further information

Further information on the place-naming process visit the DERM website <www.derm.qld.gov.au>.

- fact sheet *L100—Place names*
- fact Sheet *L111—Place names: localities and suburbs*.

.