

DEPARTMENT OF ENVIRONMENT AND RESOURCE MANAGEMENT

Application for deferral of rent or instalment

Part B

Application form requirements

1. This application is for deferral of rent or instalment.
2. Read the respective *Application for deferral of rent or instalment* fact sheet that includes application restrictions.
3. Payment of the prescribed application fee.
(Details of fees are available on the Department of Environment and Resource Management (DERM) website or from a regional DERM office)
4. Any additional information to support application.
5. **Part A:** contact and details of land will need to be completed and submitted with your application.
6. Your application will not be considered as having been properly unless all parts of this application form completed accurately, otherwise your application may be returned to you to complete.

Important information

Applications for deferral of rent or instalment can only be lodged if you hold a term, perpetual or freehold lease or licence. It does not apply if you hold a permit to occupy.

To be eligible, the department must consider that you are suffering financial hardship as a result of:

- the effects of drought, flood, fire or disaster, or
- economic recession, or
- a severe downturn in the level of markets related to the purpose of the lease.

The lessee or licensee may be required to provide returns and financial statements to assist in assessing the application or alternatively, if applicable, evidence that the applicant is receiving financial assistance under a state or commonwealth scheme relating to the hardship, but only where financial hardship was assessed as part of qualifying for that assistance.

All information you provide is confidential.

If you are assessed as eligible, your rent or instalments may be deferred. This allows you to defer rent or instalments for the approved period. However, penalty interest on deferred rent or instalment will be payable at a lesser rate than penalty interest for late payment (unless the deferred rent and interest have been forgiven).

All approved deferrals will be reviewed to ensure the circumstances are still current.

Note: If a lease or licence is transferred, a deferral of rent or instalments stops from the day of the transfer settlement and all outstanding monies must be paid.

Information on this form and any attachments is being collected to process and assess your application under the *Land Act 1994*. The consideration of your application may involve consultation and if so, details of your application may be disclosed to third parties. They will not be otherwise disclosed outside the Department of Environment and Resource Management (DERM) unless required or authorised by law.

1. The application is for deferral of rent/instalment of a: Term or Perpetual lease
 Licence
 Freeholding lease go to 2

2. Have you made a previous application for deferral of rent/instalment? Yes go to 3 No go to 6

3. Was this application refused? Yes go to 4 No go to 6

4. Has there been any change in circumstances from the previous application, which may lead to this application being accepted for further consideration? Yes go to 5 No go to 6

Your application may be refused if circumstances have not changed.

5. Provide details of the change in circumstances from the previous application. (If there is insufficient space, please lodge as an attachment)

	go to 6
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6. What is the date the rent/instalment is due?

d	d		m	m		y	y	y	y

go to 7

7. Provide details of the current use of land e.g. grazing (If there is insufficient space, please lodge as an attachment)

	go to 8
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8. The grounds for hardship are: Drought, flood, fire, disaster
 Economic recession
 Severe downturn in the market for the industry go to 9

9. Are you receiving financial assistance under a state or commonwealth scheme? Yes go to 15 No go to 10

Evidence that you are receiving financial assistance under a state or commonwealth scheme relating to the hardship must accompany this application.

