

Application form
Contact and Land Details
Part A

Application form requirements

1. **Part A:** Contact and land details will need to be completed.
2. **Part B:** Application specific form will need to be completed.
3. Payment of the prescribed application fee, if relevant. A refund of application fees will not be given. (Details of fees are available on the Department of Environment and Resource Management (DERM) website or from a regional DERM office)
4. All parts of this application form need to be completed accurately, otherwise your application may be returned to you to complete.

Important information

All applications will be processed having regard to the requirements of the *Land Act 1994* and related legislation, approved policies and procedures and the requirements of all other agencies with an interest in the land.

Preferably applications should be lodged in the Department of Environment and Resource Management (DERM) regional office nearest to which the land is located. If this is not possible applications may be lodged at your nearest DERM office.

In terms of the Freedom of Information Act interested parties may seek access to DERM records and view relevant documents.

Information on this form, and any attachments, is being collected to process and assess your application under the *Land Act 1994*. The consideration of your application may involve consultation, and if so details of your application may be disclosed to third parties. They will not be otherwise disclosed outside the department unless required or authorised by law.

Contact details

Lodger Details and Mailing Address

A lodger is only required when a solicitor, bank, consultant etc lodges the application on behalf of the applicant.

Full Name / Company Name			
Postal Address			
Phone number	<input type="text"/>	Mobile phone	<input type="text"/>
Email	<input type="text"/>		
Fax	<input type="text"/>		

Applicant(s) Details and Mailing Address

If the applicant is a Corporation, either the Australian Company number, Australian Registered Body number or the Australian Business number must be shown.

Full Name / Company Name				
If a Corporation then record	<input type="checkbox"/> ACN	<input type="checkbox"/> ARBN	<input type="checkbox"/> ABN	<input type="text"/>
Postal Address				
Phone number	<input type="text"/>	Mobile phone	<input type="text"/>	
Email	<input type="text"/>			
Fax	<input type="text"/>			

Future correspondence should be sent to	<input type="checkbox"/> Lodger	<input type="checkbox"/> Applicant
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Details of land for which the application is being lodged

1. Select the type of land for which the application is being lodged.

Permit

Lease

Licence

Trust Land Reserve/Deed of Grant in Trust (DOGIT)

Road

Unallocated State Land (USL)

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2. Enter the description of the land for which the application is being lodged. If this application concerns a road, enter the description of the land adjoining the road.

Schedule 1		
You must enter either the Lot on Plan or Title Reference of the land for which the application is being lodged.		
Lot	Plan	Title Reference
The details of the land can be found on a current copy of the Title or on your rates notice. If insufficient space, please add additional description as an attachment.		

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3. Enter additional details of the land

Dealing number

Tenure type

Tenure number

Local Government

Other details of land location (optional)

THIS FORM MUST BE ACCOMPANIED BY THE RELEVANT PART B APPLICATION FORM.