

Littering and Illegal Dumping Reporting Form

Waste Reduction and Recycling Act 2011

Department of Environment and Resource Management (DERM)



Queensland Government

This form is to be used if you have witnessed an act of illegal dumping or littering and wish to report the incident to DERM. This form should only be used if you are unable to complete and submit the online form.

DERM can issue an infringement notice to the registered owner of a vehicle/vessel based on your report. You may be required to give evidence in court, so please only submit your report if you are willing to testify in court.

Fields marked with * are mandatory for a valid report.

Witness affirmation

1. Please verify that you personally witnessed this incident*

Yes

No

You are not able to submit a Littering or Dumping report form if you are not the eye witness of the incident

2. Do you know the person who deposited the waste?*

Yes

No

3. Are you (the witness) prepared to give witness testimony at court?*

Yes

No

4. What did you see?*

Littering

Dumping

5. On what date did you see the incident occur?*

Day / Month / Year

NOTE: The sooner you report the incident the more likely a fine can be issued

6. Time of incident:*

: AM/PM

7. Name of any other Witness (if applicable)

Incident details

8. Location at which you observed the incident*

Location description (street/road, nearest corner, cross street or landmark e.g. bridge, car park, building name, GPS/SatNav coordinates, northbound, southbound, waterway). The more details you provide helps us to issue a more effective infringement notice.

9. Nearest suburb or town*

10. Local Government Area (if known)

Rubbish type*

11. Littering Substance: (littering is considered to be 200 litres in volume or less, on average A wheelie bin is about 200 litres in volume)

If a littering offence was witnessed, please select the substance from the following list. If a dumping offence was witnessed, please proceed to question 12.

broken glass lit cigarette thrown onto

cigarette butt flammable material

fast food packaging sharps/medical waste

lit cigarette small item of litter

Other: (please describe)

12. Dumping Substance: (dumping is considered to be 200 litres or more, on average a wheelie bin is about 200 litres in volume).

If a dumping offence was witnessed, please select a substance from the following list. If you have already selected a littering substance proceed to question 13.

animal/meat waste garden Waste

asbestos landfill materials

cars, bodies and parts plastic bags – contents

construction and demolition waste unknown

drums sharps/clinical waste

tyres

white goods, electronic waste and furniture

Other (please describe)

Offender's action

13. Please indicate how you saw the item(s) being deposited:*

from vehicle/vessel fell or blew off vehicle/vessel

before getting into vehicle/vessel uncovered load

after getting out of vehicle/vessel found illegal dumping

14. Approximate volume:*

single item (small) multiple items (<200L in volume)

single item (large) multiple items (>200L in volume)

wheelie bin size car trailer size

metric truckload size

Offender's vehicle details

15. Please select the type of vehicle involved in the incident:*

Vehicle Trailer Vessel

16. Vehicle Details:

Your information enables us to crosscheck the vehicle details with the Department of Transport and Main Roads to avoid mistakes and vexatious reporting. Insufficient or incorrect information may result in your report not being processed.

Registration:*

State:*

Make:*

Model:

Shape:*

Colour:

Other distinguishing features

Offender's details

17. Location in vehicle/vessel:*

Driver Rear right passenger

Front passenger Other/unknown(please specify)

Rear left passenger

18. Gender*

Female Male Unknown

19. Description of offender (if seen):

Continued over page...

Witness (your) details

20. Please provide details below

Title:*	Given Name/s:*
<input type="text"/>	<input type="text"/>
Family Name:*	
<input type="text"/>	
Residential address:*	
<input type="text"/>	
Postal address: (if same as residential, write 'AS ABOVE')	
<input type="text"/>	
Daytime contact phone number:*	Date of Birth:*
<input type="text"/>	Day / Month / Year
Email address:	
<input type="text"/>	

Witness declaration*

I declare that the information contained in this report is true and correct to the best of my knowledge and that I am willing to testify in court if required. .

PLEASE NOTE: it is an indictable offence to intentionally or negligently provide false or misleading information, penalties may apply.

Witness signature	Date
<input type="text"/>	Day / Month / Year

Completion checklist

- Witness to complete all sections within the form.
- Ensure you have read all fine print and understand your declaration

Contact Details – Concerns and Enquiries

If you have any enquiries regarding your lodgement please contact DERM

Phone: 13 QGOV (13 74 68)

Email: infringement.notices@derm.qld.gov.au

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Fold here



Affix
stamp
here

*PINs
Department of Environment and Resource Management
GPO Box 2454
Brisbane City Qld 4001*

.....
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Privacy Statement: The Department of Environment and Resource Management collects the information on this form under the State Penalties Enforcement Act 1999 so that the identity of the person who is alleged to have committed the offence may be established. This information is accessible by the other Queensland government departments and may be used to law enforcement purposes. The information is also accessible by authorised departmental officers and some information may be disclosed to other Queensland government departments and interstate Government authorities. The Department of Environment and Resource Management will not disclose your person details to other third parties without your consent unless authorised by law. For further information please visit the DERM web site <http://www.derm.qld.gov.au/privacy.html>